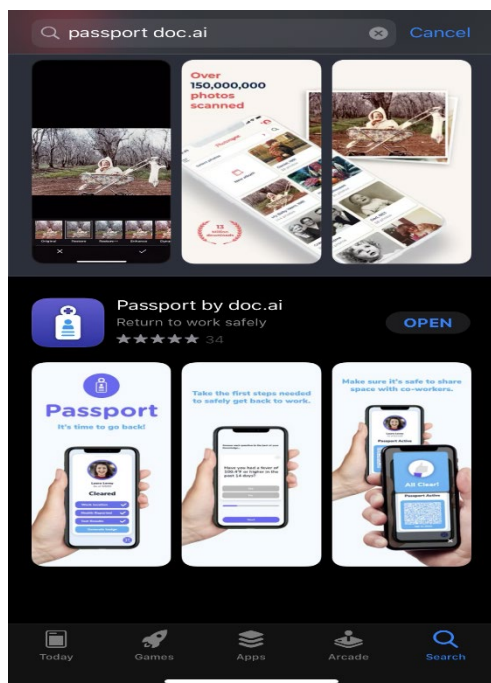




Families will now use the **Passport Doc.AI** app to submit their scholar's daily COVID-19 health screening questions.

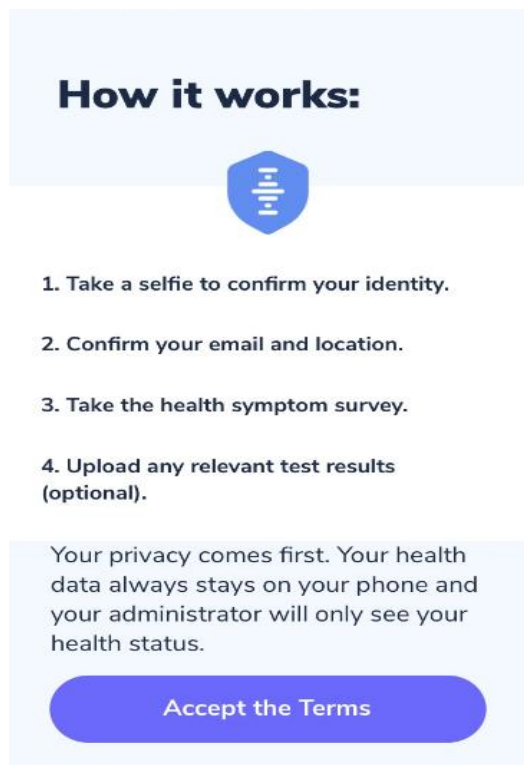
1. Go to the **AppStore** or **GooglePlay** on your phone and search for *Passport*



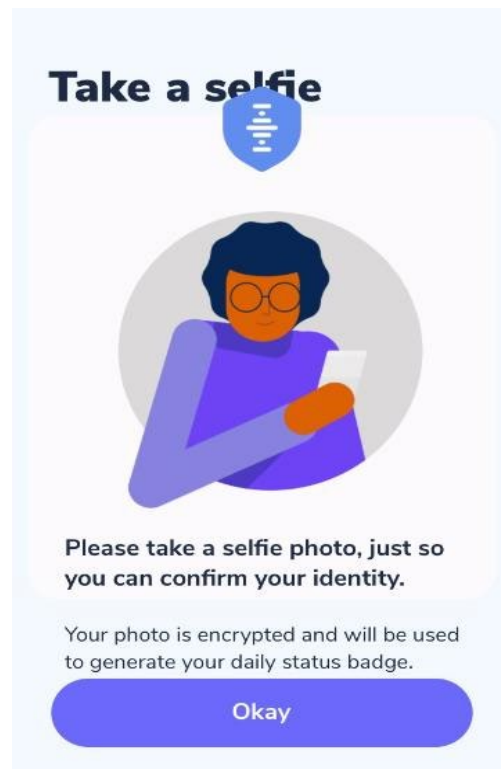
2. Once you download and open the app, click *Get started Passport doc.ai*:



3. Accept the Terms and Conditions



4. Click *Okay* and **take a selfie**





BROOKLYN ASCEND LOWER SCHOOL

5. Confirm you look amazing and enter your **First and Last name and email**

Full name
Sample Name

Use your business email if returning to work
or your personal email if returning to
activities.

Email
Sample.Name@mail.com

Check here if you need a guest pass
for the business you're visiting. ☒

If yes, enter their domain.
ascendlearning.org

Next

6. Make sure you check guest user and enter "ascendlearning.org" as the domain

Full name
Sample Name

Use your business email if returning to work
or your personal email if returning to
activities.

Email
Sample.Name@mail.com

Check here if you need a guest pass
for the business you're visiting. ☒

If yes, enter their domain.
ascendlearning.org

Next

7. Confirm your state is set to NY

**Which state will
you be working in?**

New York ☒

Next

8. Confirm your city is set to Brooklyn

**Which city will you
be working in?**

Brooklyn ☒

Back

Next



BROOKLYN ASCEND LOWER SCHOOL

9. Confirm your site location
(205 Rockaway Pkwy) from the list

Which site will you be working in?

205 Rockaway Pkwy ☒

1501 Pitkin Avenue ☐

205 Rockaway Parkway ☐

123 East 98th Street ☐

751 Kipsbush Ave ☐

Back

Next

11. Answer the four Daily Health
Screening questions

Answer each question to the best of your knowledge...

<https://www.cdc.gov/coronavirus/2019-ncov/...>

1. In the past 14 days, have you tested positive through a diagnostic test for COVID-19?

Yes

No

10. Confirm your site location from the list

YOUR FACE HERE

205 Rockaway Pkwy ✓

+ Health status

Generate daily badge

i

We're here for you.

12. Submit your answers

Answer each question to the best of your knowledge...

<https://www.cdc.gov/coronavirus/2019-ncov/...>

Submit your answers?

Submit

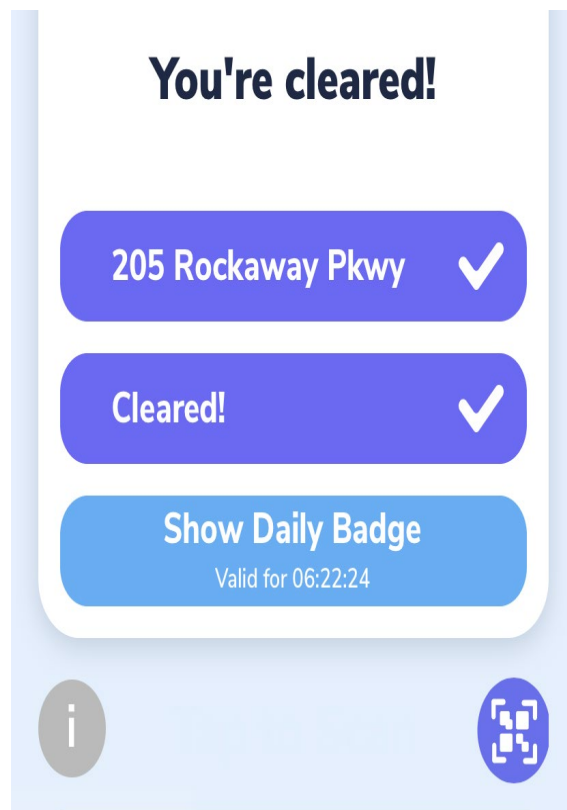


BROOKLYN ASCEND LOWER SCHOOL

13. The app will inform you if you have passed the screening



14. Once you present as cleared and arrive at the building, click *Show Daily Badge*



15. Show your **QR code** to a Brooklyn Ascend staff member during arrival

